



**GENERAL MEETING AGENDA**

Date: Tuesday, AUG 16, 2022 0900 HRS.

Location: 701 Main Street, St. Joseph, MI 49085

Note: Committee business and announcements are published at: <http://www.bcsheriff.org/1529/Local-Emergency-Planning-Committee-LEPC> .

The committee's newsletter and meeting cancelation notices can be subscribed to at: <http://www.berriencounty.org/list.aspx> .

<b><u>TIME</u></b>	<b><u>AGENDA ITEMS</u></b>	<b><u>FACILITATOR</u></b>
0900	Call to Order: <ul style="list-style-type: none"> <li>Reminder- Please turn off all electronic devices off.</li> <li>Upon calling the meeting to order, it shall be the duty of each member to conduct himself/herself in a professional manner, to avoid unnecessary noise and to refrain from private conversation.</li> <li>Public in attendance shall be held to the same standards of conduct.</li> </ul>	Chairperson
	Roll Call of Members: <ul style="list-style-type: none"> <li>Conducted by review of member sign in sheet.</li> <li>Secretary announces a quorum to conduct business.</li> </ul>	Secretary
	Presentations: <ul style="list-style-type: none"> <li>Developing an Emergency Farm Plan.</li> </ul>	Lisa Kuntz
	Approve Previous Meetings Minutes	Chairperson
	Approve Consent Calendar  The following actions are considered routine and will be adopted by one voice vote unless a request for removal, discussion, or explanation is received from a board member: <ul style="list-style-type: none"> <li>M2022002 Confirm appointment of Stacy Raychowdhury as LEPC Member.</li> <li>M2022003 Confirm appointment of Jeff Thornton as LEPC Member.</li> </ul>	Chairperson
	Items removed from Consent Calendar.	Chairperson
	Executive Subcommittee Reports: <ul style="list-style-type: none"> <li>Chairperson Report</li> <li>Secretary Report</li> <li>Information Coordinators Report</li> <li>Emergency Management Coordinator</li> </ul>	As indicated

# BERRIEN COUNTY



<b><u>TIME</u></b>	<b><u>AGENDA ITEMS</u></b>	<b><u>FACILITATOR</u></b>
	Membership Subcommittee Report: <ul style="list-style-type: none"><li>• Membership List</li></ul>	Secretary
	Old Business <ul style="list-style-type: none"><li>• Plan Update</li></ul>	CPT Adams
	New Business <ul style="list-style-type: none"><li>• None</li></ul>	
	Announcements/Reminders <ul style="list-style-type: none"><li>• Next LEPC General meeting is 11/15/2022, at 9AM, BC Administration Center.</li></ul>	Chairperson
	Public Comment <ul style="list-style-type: none"><li>• Those speaking during public comments may do so no longer than two minutes. This entire Agenda Item will conclude by the adjournment time indicated below unless a member moves to adjourn the meeting earlier or a motion is made to extend the meeting.</li></ul>	Chairperson
0945	Adjourn <ul style="list-style-type: none"><li>• Adjournment is at the chairperson's description when business has obviously concluded or the discussion has reached the planned end time published on the agenda.</li></ul>	Chairperson



## **LEPC MEETING MINUTES**

Date: Tuesday, June 21, 2022

Location: 701 Main Street, St. Joseph, MI 49085

### Call to Order:

- Meeting opened at 9:05 am by Chair Dave Vollrath.

### Roll Call of Members:

- Chair Dave Vollrath announced a quorum to conduct business.
- Rockey Adams assigned to act as secretary for meeting.
- Rockey Adams, Paul Bailey, Mark Bilka, Harvey Burnett, Ronald Bush, Jack Fisher, Julius Grau,, Michael Hansen, Robert Harrison, Ed Kretchman, Carmen Kucinich, Shawn Martin, William Martindale, Michael Mattix, Sarah Orpurt, Caitlin Sampsell, Todd Taylor, Dave Vollrath, Ralph Williams, Robert Wilson.

### Public Comment:

- None.

### Presentations:

- Mr. Robert Wilson, SW Michigan Board of Directors and Government Liaison - Berrien County & State of Michigan presented on below new website and initiative of the ARC.
  - <https://www.readyrating.org/>
- From the webpage: Ready Rating is a program that helps businesses, schools and organizations become prepared for disasters and other emergencies. All in one place, Ready Rating members have access to one-of-a-kind tools, resources and information for evaluating and improving their ability to withstand disaster, maintain operations, and protect lives and property. Whether you are taking your first steps or have a fully-functioning emergency management program, the Ready Rating program can help you achieve a higher level of preparedness.
- Mr. Wilson answered questions related to the program for attendees. Those unanswered questions may be directed to him at: robert.wilson@redcross.org

### Approve Previous Meetings Minutes:

- A motion to approve the minutes of February 15, 2022 was made by Michael Hansen, supported by Julius Grau, and approved unanimously.



Approve Previous Meetings Minutes:

- A motion to approve the consent calendar was made by Michael Hansen, supported by Julius Grau, and approved unanimously.

Executive Subcommittee Reports:

- Chairperson Report: Hope everyone arrived safely and if you have any problems with this building please let us know. Stay safe in hot weather. This conference room is on the docket until the end of the year. The next meeting is Tuesday, August 16, 2022.
- Secretary Report: None, excused absence.
- Information Coordinators Report: All of the chemical facility plans are updated members and emergency responders can now download through [Berrien County's Sharefile](#). Contact [tier2@berriencounty.org](mailto:tier2@berriencounty.org) if access is needed. We are always looking for Fire Departments and Facilities to have the hazmat team out for training. If you are interested or know anyone interested please call or email.
- Emergency Management Coordinator: Provided a lot of information on
  - Avian Flu update, stay up to date at: <https://www.michigan.gov/mdard/animals/diseases/avian/avian-influenza>
  - Hazard Mitigation Plan will be headed to public comment soon. For more info: <http://www.berriencounty.org/1742/2020-Hazard-Mitigation-Plan-Project-Page>
  - Senior PGA Championship Planning: Successful Event.
  - LEPC – Next Meeting is 08/16/2022, Administration Building Board Room.
  - Mobile ICP Project – Ordered. Will keep response agencies updated on progress.
  - Firefighter Association Meeting – Program of note on Li Ion Batteries was given. Some resources for LEPC to look at:
    - [NFPA Assessment 1](#)
    - [NFPA Assessment 2](#) (video here)
    - [NFPA Suggested Responses](#)
    - [NTSB Hazard Assessment](#) (video)
    - [Tesla Responder Page](#)
- SGT Bush will be retiring July 01, 2022. Please join us in congratulating him.

Membership Subcommittee Report:

- SGT Ronald Bush has submitted a retirement letter for the LEPC to be effective JUL 01, 2022.

Old Business:

- None

New Business:

- None.



Public Comment:

- Michael Hanson asked about mosquito-borne illnesses and if any monitoring is being done in Berrien County for diseases such as EEE.
- Julius Grau asked about medical supply stockpile and whether Emergency Managers can see the available inventory.
- Stephanie Clark asked about what programs are in place for school security. There was robust discussion on this topic.

Adjournment:

- Meeting adjourned at 10:30 am.

Respectfully submitted,

Rockey Adams

*Acting Secretary*



**LOCAL EMERGENCY PLANNING COMMITTEE RESOLUTION**

**M2022002 - CONFIRM APPOINTMENT OF STACY RAYCHOWDHURY AS AN LEPC MEMBER**

SPONSORED BY: CPT ROCKEY ADAMS

MEETING DATE: AUGUST 16, 2022

**Introduction**

A vacancy exists in primary membership for the Industry subject to SARA III and their workers category that will expire Dec 31, 2023.

LEPC bylaws state the following regarding vacancies: *“Vacancies shall be appointed by the Chair at the earliest possible time and new appointees’ names shall be sent to the MCCERCC for approval and will serve the remainder of the predecessor’s term.”*

Stacy Raychowdhury is a member of the Safety Team at Vail Rubber Works.

The membership committee favorably recommends Stacy Raychowdhury for appointment to the LEPC.

**Resolved**

The Berrien County Local Emergency Planning Committee has agreed to resolve the following:

1. The primary members of the LEPC confirm the Chair’s appointment of Stacy Raychowdhury to serve as a primary member representing Industry subject to SARA III and their workers until December 31, 2023.

**Certification**

The above resolution is a true and accurate reflection of the committee’s decision made by majority vote on the indicated meeting date. This resolution is certified by the signature of the chairperson and secretary of the committee.

Secretary: Mrs. Ashley Geuther

Chairperson:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

# BERRIEN COUNTY



## LOCAL EMERGENCY PLANNING COMMITTEE RESOLUTION

### **M2022003 - CONFIRM APPOINTMENT OF JEFF THORNTON AS AN LEPC MEMBER**

SPONSORED BY: CPT ROCKEY ADAMS

MEETING DATE: AUGUST 16, 2022

#### **Introduction**

A vacancy exists in primary membership for the Local Environmental category that will expire Dec 31, 2023.

LEPC bylaws state the following regarding vacancies: *“Vacancies shall be appointed by the Chair at the earliest possible time and new appointees’ names shall be sent to the MCCERCC for approval and will serve the remainder of the predecessor’s term.”*

Jeff Thornton is the Emergency Preparedness Coordinator for Berrien County Health Department.

The membership committee favorably recommends Jeff Thornton for appointment to the LEPC.

#### **Resolved**

The Berrien County Local Emergency Planning Committee has agreed to resolve the following:

1. The primary members of the LEPC confirm the Chair’s appointment of Jeff Thornton to serve as a primary member representing Local Environment group until December 31, 2023.

#### **Certification**

The above resolution is a true and accurate reflection of the committee’s decision made by majority vote on the indicated meeting date. This resolution is certified by the signature of the chairperson and secretary of the committee.

Secretary: Mrs. Ashley Geuther

Chairperson:

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(Signature)

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(Signature)

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(Date)

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(Date)