

INVITATION TO BID

BID DATE: 03/05/2020

PLEASE REFER TO BID NO. 2020-016
QUOTE NOT LATER THAN: 03/18/2020 by 4:00 pm
(EST)

TO:
VENDOR NAME:
ADDRESS:

FROM:
PURCHASING DEPARTMENT
COUNTY OF BERRIEN, MICHIGAN
ADMINISTRATION CENTER
701 MAIN STREET
ST. JOSEPH, MICHIGAN 49085

CONTACT:
TELEPHONE #:
EMAIL:

**PLEASE INDICATE “BID NO. 2020-016 “ON OUTSIDE OF SEALED ENVELOPE TO INSURE
PROPER BID PLACEMENT. DELIVERY REQUIREMENTS: AS PER SPECIFICATIONS**

*The Berrien County Board of Commissioners reserves the right to reject any and all bids or make any deviations
deemed in the best interest of Berrien County.*

Quality: All materials/services furnished must be the best of their respective kinds (unless otherwise specified) and will
be subject to our inspection and approval after delivery. If materials are rejected it will be held for disposition at your
risk and expense.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
	<u>REQUEST FOR BID ON THE FOLLOWING:</u>		
1 LOT	AGGREGATE BASE COURSE 20.96 MILES PLEASE SEE ATTACHED SPECIFICATIONS		
	<u>TOTAL COST OF JOB:</u>		
	<u>PLEASE SEND TWO (2) COPIES OF BID PROPOSAL</u>		
	PURSUANT TO MICHIGAN PUBLIC ACT 517 OF 2012, AN IRAN- LINKED BUSINESS IS NOT ELIGIBLE TO SUBMIT A BID FOR THIS RFP. FURTHER, EACH BID SUBMISSION <u>MUST</u> INCLUDE WRITTEN CERTIFICATION BY THE BIDDER THAT THE BIDDER IS NOT AN IRAN LINKED BUSINESS (SEE ATTACHED FORM). A BID SUBMISSION WITHOUT THE REQUIRED WRITTEN CERTIFICATION MAY BE REJECTED AS INCOMPLETE AND VIOLATIVE OF LAW. A SUSTAINED DETERMINATION BY THE COUNTY THAT A BIDDER HAS SUBMITTED A FALSE CERTIFICATION OF BEING AN IRAN LINKED BUSINESS MAY RESULT IN THE CANCELLATION OF AN EXISTING CONTRACT, A		

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
	<p>CANCELLATION OF INTENT TO ENTER INTO A NEW CONTRACT, AND/OR REPORTING OF THE BIDDER TO THE STATE ATTORNEY GENERAL, AND POSSIBLE FINES AND COSTS, AND BAR FROM FURTHER BIDDING ON COUNTY RFP'S FOR AN ADDITIONAL 3 YEARS, AS PROVIDED UNDER P.A. 517 OF 2012.</p> <p>MEMBER OF HPS (HOSPITAL PURCHASING SERVICES), STATE OF MICHIGAN MIDEAL PURCHASING PROGRAM, AND NATIONAL JOINT POWERS ALLIANCE</p> <p>ANY QUESTIONS REGARDING BID SPECIFICATIONS, PLEASE CONTACT KEVIN STACKGRECO AT 269-925-1196 EXT. 4421 OR kstack@bcroad.org</p> <p>ALL OTHER QUESTIONS REGARDING THE BID PROCESS, PLEASE CONTACT THE PURCHASING DEPT. AT 269-983-7111 EXT. 8020</p>		

Cheri Vance

CHERI VANCE
 ACCOUNTING COORDINATOR
 PHONE: 269-983-7111 EXT. 8020
 FAX: 269-982-8668
 (cvance@berriencounty.org)

BIDDERS NAME: _____

BIDDERS PHONE NUMBER: _____

BID DATE: _____



BERRIEN COUNTY

ROAD DEPARTMENT

PROPOSAL AND SPECIFICATIONS

FOR

AGGREGATE BASE COURSE 20.96

Berrien County Road Department
2860 EAST NAPIER AVENUE
BENTON HARBOR, MI 49022
1-269-925-1196
www.berriencounty.org

BERRIEN COUNTY ROAD DEPARTMENT

PROGRESS CLAUSE

Page 1 of 1

BCRD/KAS

03/03/2020

The Owner anticipates that construction can begin no earlier than ten (10) days after receiving notice of award of contract, or on the date agreed upon with the Engineer.

In no case shall any work be commenced prior to receipt of formal notice of award by the Department.

The Contractor shall prepare and submit a complete, detailed Progress Schedule to the Engineer prior to start date.

The Progress Schedule shall include the planned dates or work days that the contractor plans on working.

The roads will be HMA Base Crushing, Modified by other. The aggregate base to be tailgated on the roads after the HMA Base Crushing, Modified has been completed. There will be two phase associated to this Project. Phase one shall start after **March 31st, 2020** and the Project shall be completed in its entirety on or before **May 31st, 2020.** Phase two shall start on or after **September 8th, 2020** and shall be completed in its entirety on or before **October 2nd, 2020.** Phase one and Phase two projects will be shown in the project list within this document and scheduling will be coordinated with BCRD.

BERRIEN COUNTY ROAD DEPARTMENT

GENERAL SPECIFICATIONS

Except as hereinafter provided by Supplemental Specifications or Special Provisions, the method and manner of performing the work and the quantity and quality of materials to be furnished under this contract shall be in strict accordance with the current Standard Specifications for construction of the Michigan Department of Transportation and the current edition of the Michigan Manual of Uniform Traffic Control Devices.

SUPPLEMENTAL SPECIFICATIONS

101.02 **Definitions:**

Commission – The Board of County Commissioners of the County of Berrien, Michigan.

103.02 **Changes in Work**

Adjustable Items – This Contract contains no adjustable item; therefore, no adjustments in unit prices for increased or decreased quantities will be allowed.

107.10 **Owners Protective Liability Policy** covering bodily injury and property damage protection shall be furnished to the Commission.

108.02 **Prosecution of the Work** – The Contractor shall begin the work within ten (10) days after being notified by the Department to do so, unless this is inconsistent with the progress clause, with full force and equipment adequate to complete the sections within the time limit therein fixed for completion. In case of failure to proceed with the work as rapidly as is provided in the progress clause, or if it appears any time that such work is not being prosecuted in such a manner as to insure its completion within time specified, the Department shall have the right to require the force and equipment as the Department shall deem necessary to bring the work up to the Progress Schedule; and in case of the Contractor's neglect to do so, the Department may place such working force and equipment on the work and charge the Contractor the cost of labor and such rental and depreciation rates for the plant and equipment as in its judgment is reasonable, and for such time as the plant and equipment are in service.

109.06 **Partial Payment – PAYMENT WILL BE MADE IN FULL IN NOT MORE THAN THREE (3) PARTIAL PAYMENTS, SUCH PAYMENTS TO BE MADE** on the basis of ninety percent (90%) of the value of the work done, provided the work is progressing satisfactorily and the orders of the engineer have been complied with an provided that the date for completion, or date granted as extension, has not passed, and provided that the amount is at least \$2,000.00.

BERRIEN COUNTY ROAD DEPARTMENT

SUPPLEMENTAL SPECIFICATIONS (CONT'D)

1. CANCELLATION OF CONTRACT PROVISIONS

The Board shall have the right to cancel the Contract for non-performance. Should an inspection by the Board's designated representative reveal that the Contractor's work results in any non-acceptable maintenance condition of one or all specified areas;

The Board's designated representative at the time of the first circumstance shall call for a meeting with the Contractor to insure no misunderstanding on the issues involved.

If the condition should repeat itself a second time, the Board's designated representative shall call for another meeting with the Contractor and issue a written warning of possible Contract termination should the condition continue.

If the condition should repeat itself for a third time, the Board's designated representative shall call for another meeting with the Contractor and issue a written Notice of Contract Termination.

2. Submission of bid will be construed as a conclusive presumption that the Contractor is thoroughly familiar with the bid requirements and specifications and that he/she understands agrees to abide by each and all stipulations and requirements contained therein.
3. The Contractor, his/her employees, agent, and representatives shall conduct themselves in a manner which is conducive to good public relations. They shall display proper respect to the Board, the general public, and surrounding property owners as is applicable.
4. Neither the Contractor nor his/her Subcontractors shall discriminate against any employee or applicant for employment, to be employed in the performance of this Contract, with respect his/her hire, tenure, terms, conditions or privileges of employment, of any matter directly or indirectly related to employment because of his/her race, color, religion, national origin, or ancestry. Breach of this covenant may be regarded as a material breach of this Contract.

BID BOND

A Certified Check or Cashier's Check or Bid Bond in the amount of not less than five (5) percent of the bid made payable to the Berrien County Road Commission shall accompany this proposal as guarantee of good faith.

BERRIEN COUNTY ROAD DEPARTMENT

TITLE VI

“The Berrien County Road Department, in accordance with Title VI of Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 an Title 49, Code of Federal Regulations, Department of Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of gender, disability, race, color, or national origin in consideration for an award”.

BERRIEN COUNTY ROAD DEPARTMENT

NOTICE TO BIDDERS

TESTING OF MATERIALS

All material must be tested and approved in accordance with Section 105 of the 2012 Standard Specifications, or as provided herein, before they enter into the construction of the project. Testing may be performed by the Local Agency or a Commercial Testing Company. Cost of testing shall be the responsibility of the Local Agency and may be eligible for federal participation. **BCRD shall test Aggregate samples prior to hauling by the contractor.**

INSURANCE

The Contractor shall provide for and in the behalf of the State, the Commission, the Department, its employees, and all agencies specifically named below and their interests may appear, Owner's Protective Public Liability Insurance. Such insurance shall provide coverage and limits the same as the Contractor's Public Liability Insurance.

The agencies are the Board of County Commissioners of The County of Berrien, and the Berrien County Road Department.

BERRIEN COUNTY ROAD DEPARTMENT

PROJECT SPECIFICATIONS FOR SPECIAL PROVISIONS

GENERAL

The “2012 Standard Specifications for Construction” (Standard Specifications) of the Michigan Department of Transportation, are hereby incorporated into these contract documents. Copies of these standards are available for inspection at the office of the Engineer. All construction included in this project shall be done in accordance with the Standard Specifications, as modified by these project specifications and special provisions, or as modified by plan notes. Where notes on the plans are in conflict with the standard specifications or there special provisions, the plan notes shall control.

CONTRACT REQUIREMENTS AND COVENANTS

Where the contract requirements in these Contract Documents conflict with the contract requirements specified in Division 1 of the standard specifications, the contract requirements in these contract documents shall control.

SPECIAL PROVISIONS

The special provisions, which follow, shall modify the standard specifications for the item indicated.

PROJECT NOTES

This work shall also consist of furnishing, hauling, and tailgating MDOT 22A Aggregate Base Course as shown in the specifications. The limits of the work will be determined by the Engineer in the field. The Berrien County Road Department will grade and compact the aggregate base.

The contract shall furnish a weigh person and shall weigh all loads to the nearest 50 lbs. on a certified and approved truck scale to be provided by the Contractor. The contractor shall furnish a ticket machine, ticket sin triplicate and accumulation sheets.

The Berrien County Road Department will require 48 hours’ notice prior to supplying the aggregate to the project in order for the Berrien County Road Department to sample, test, and approve the aggregate.

The Contractor shall furnish the MDOT 22A Aggregate Base at a minimum of 250 tons per round.

(A round is the time it takes to go from the pit to the job site back to the pit)

BERRIEN COUNTY ROAD DEPARTMENT

SPECIAL PROVISION FOR MAINTAINING TRAFFIC

TRAFFIC RESTRICTIONS

Night work will not be allowed.

Work will not be allowed on holiday weekends, including Memorial Day and the 4th of July, as directed by the engineer. Saturday work other than holiday weekends will be allowed.

Traffic shall be maintained by the Berrien County Road Department throughout the project in accordance with the requirements of Sections 104.11, 812 and 922 of the 2012 MDOT Standard Specifications for Construction and as herein specified.

Order	Year	Road Class	Road	Termini	Township	District	Road Miles / Quantity	Treatment	Road Width	Tons of Aggregate Base	Notes	Phase
	2020	Primary	Park Rd.	Oxbow Rd. to Naomi Rd.	Pipestone	42	1.60	G, G, P, & DS 6"	24.000	6,400		1
	2020	Local	Chapel Rd.	Pucker St. to City/Twp Line	Berrien	42	1.27	G, G, P, & DS 3"	22.000	2,540		1
	2020	Local	Steinbauer Rd.	M-140 to Jones Rd.	Berrien	42	0.61	Gravel	22.000	1,220	3 Inches	1
	2020	Primary	Tabor Rd.	Evans Rd. to Pipestone Rd.	Pipestone	42	0.74	Gravel	24.000	2,960	6 Inches	1
	2020	Local	Smith Rd.	Painter School Rd. to Pucker St. Rd.	Berrien	42	1.23	Grind & Gravel 3"	24.000	2,460		2
	2020	Local	Watson Rd.	City/Twp Line to Park Rd.	Pipestone	42	0.85	Grind & Gravel 3"	24.000	1,700		2
	2020	Local	Fairland Rd.	M-139 to M-140	Berrien	42	1.73	Grind & Gravel 3"	24.000	3,460		2
	2020	Local	Sage Rd.	US-12 to Buffalo	Bertrand	43	0.68	G, G, P, & DS 3"	24.000	1,360		1
	2020	Primary	W. Kruger Rd.	Pardee Rd. to Avery Rd.	Weesaw	43	2.00	G, G, P, & DS 6"	24.000	8,000		1
	2020	Primary	S. Mill Rd.	W. Kruger Rd. to W. Warren Woods Rd.	Weesaw	43	2.01	G, G, P, & DS 6"	24.000	8,040		1
	2020	Local	E. Wolcott St.	Red Arrow Hwy to End	Chikaming	44	0.39	G, G, P, & DS 3"	24.000	780		1
	2020	Local	N. Wolcott St.	Red Arrow Hwy. to Browntown Rd.	Chikaming	44	0.20	G, G, P, & DS 3"	24.000	400		1
	2020	Local	Peck Ave.	Sawyer Rd. to Flynn Rd.	Chikaming	44	0.33	G, G, P, & DS 3"	22.000	660		1
	2020	Local	W. Youngren Rd.	R.R Tracks to Three Oaks Rd.	Chikaming	44	2.07	G, G, P, & DS 3"	22.000	4,140		1
	2020	Local	Mt. Tabor Rd.	Burgoyne Rd. to Hills Rd.	Oronoko	44	2.30	G, G, P, & DS 3"	24.000	4,600		1
	2020	Primary	Snow Rd.	500 ft E. and W. of Beebe Drain	Baroda	44	0.20	G, G, P, & DS 6"	24.000	800		1
	2020	Primary	Clymer Rd.	Riverside Rd. to Hagar Shore Rd.	Coloma	56	1.00	G, G, P, & DS 3"	22.000	2,000		1
	2020	Local	Pier Rd.	Pavement Joint to Lynch Rd.	Hagar	56	0.75	G, G, P, & DS 3"	22.000	1,500		1
	2020	Local	Central Ave.	N. I-196 to Riverside Rd.	Hagar	56	1.00	Grind & Gravel 6"	22.000	4,000		2

**SWORN AND NOTARIZED AFFIDAVIT OF COMPLIANCE
IRAN ECONOMIC SANCTIONS ACT
Michigan Public Act No. 517 of 2012**

All bidders must submit the following certification statement in compliance with Public Act No.517 of 2012 (the "Iran Economic Sanctions Act") and attach this form to the bid; bidders may file a certification statement with the County of Berrien that confirms compliance for all bids submitted in fiscal year 2020. By submitting this form to the County of Berrien, you are confirming that you are in compliance with the Act in relation to the submitted bid(s). **The County of Berrien shall not accept a bid unless, and until, this sworn and notarized certification statement is submitted to the County of Berrien either as an attachment to a given bid, or, as filed with the County of Berrien to confirm compliance during fiscal year 2020.** A certification statement filed with the County of Berrien for fiscal year 2020 will only be effective for bids submitted and dated from 1/1/20 to 12/31/20. The completed form will be kept on file in the purchasing department. The undersigned, the owner or authorized officer of _____ (the "Bidder"), pursuant to the compliance certification requirement provided in the County of Berrien Request for Proposal, hereby certifies, represents and warrants that the Bidder (including its officers, directors and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, and that in the event the Bidder is awarded a contract as a result of the aforementioned Request for Proposal, the Bidder will not become an "Iran linked business" at any time during the course of performing the work or any services under the contract. The Bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the contract or proposed contract for which the false certification is made, whichever is greater, the cost of the County of Berrien's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date it is determined that the person has submitted the false certification.

BIDDER:

Name of Bidder

By: _____

Its: _____

Date: _____

STATE OF _____)

)ss

COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of _____, 20____,

by _____.

, Notary Public

_____ County, _____

My Commission Expires: _____

Acting in the County of: _____

BERRIEN COUNTY ROAD DEPARTMENT HOLD HARMLESS

This Agreement made this _____ day of _____, 20__ by and between the Berrien County Road Department and the Board of County Road Commissioners of the County of Berrien (hereinafter referred to as the BOARD) and _____ (hereinafter referred to as the CONTRACTOR).

Said Contractor hereby agrees to undertake the following work in the status of independent contractor performing the following operations:

AGGREGATE BASE COURSE – 20.96 MILES

Said Contractor shall at all times exercise extreme care and shall assume any and all liability for bodily injury, death or property damage arising out of the above stated operation or by anyone else acting in concert or under the control or direction of said Contractor, and will indemnify and hold harmless the Berrien County Road Commission, its Commissioners, employees, attorneys and agents for any and all claims for bodily injury, death or property damage arising out of this agreement.

It is also agreed while engaged in such operation, that the Contractor shall maintain insurance, naming the Board of Berrien County Road Commissioners, the Berrien County Road Commission; their Officers, Agents and Employees as an additional named insured with policy limits of:

Bodily Injury and Property Damage Liability:

Each Occurrence	\$1,000,000
Aggregate	\$2,000,000

Statutory Workmen’s Compensation Insurance

Additionally said Contractor shall furnish to the Board a certificate of insurance providing above requested limits.

It is also agreed if the Board is involved in any litigation arising out of said operation, that the Contractor will indemnify and hold harmless the Board for any and all legal fees or cost incurred by the Board in defense of said Board.

WITNESSED BY:

Contractor

Berrien County Road Department

**BERRIEN COUNTY ROAD DEPARTMENT
AGGREGATE BASE COURSE – 20.96 MILES**

PROPOSAL

Date_____

Board of County Commissioners of the County of Berrien,
2860 E. Napier Avenue, Benton Harbor, Michigan 49022-0768

Gentlemen:

The undersigned has examined the plans, specifications, and location of the work described herein and is fully informed as to the nature of the work and the conditions relating to its performances and understands that the quantities shown in the estimate are approximate only and are subject to either increase or decrease; and hereby proposes to furnish all necessary machinery, tools, apparatus and other means of doing the work, do all the work, furnish all the materials except as otherwise specified herein, and, for the unit prices named in the accompanying unit price schedule, to complete the work in strict accordance with the plans and specifications therefore.

The undersigned further proposes to do such extra work as may be ordered by you, prices for which are not included in the itemized bid, compensation therefore to be made on the basis agreed upon before such extra work is begun.

The undersigned agrees to begin work within ten (10) days after being notified to do so, and to complete Phase 1 items of work **BY MAY 31ST, 2020** and Phase 2 items of work by **OCTOBER 2ND, 2020**.

Signed_____

By_____

Post Office of Bidder_____

In case the bidder is a co-partnership, each member must sign this proposal.
In case the bidder is a Corporation this proposal must be executed by its duly authorized officials in accordance with its articles of incorporation and a certified copy of such articles must be attached hereto.

