

**BERRIEN COUNTY HEALTH DEPARTMENT  
APPLICATION FOR SEWAGE PERMIT**

Please follow the instructions below **carefully**:

1. Fill out the driving directions and the plot plan on the reverse side.
2. Fill out the Sewage Application on the following page. Sections 1, 2 and 4 **MUST BE COMPLETED** (Section 3, if applicable).
3. With flagging tape, flag property at road, and also flag the desired drainfield area, which will be evaluated to ensure the soils comply with our sewage ordinance, which requires a minimum of three (3) feet of porous soils with no seasonal water table.

**SEWAGE PERMIT:**

**Fee**

Soil evaluation of one (1) building site. Construction to start within twelve (12) months.  
Includes Sewage Permit and Final Inspection, if approved. \$330.00

Applicant **MUST COMPLETE SECTION 3** of application to be issued a Sewage Permit.

**Future Development**

If you are **NOT STARTING CONSTRUCTION WITHIN TWELVE (12) MONTHS**,  
soils will be evaluated, and findings reported by letter. \$330.00

When a Future Development letter has been issued, before construction can be started, **the applicant MUST complete Section 3** of the Sewage Application. Septic System design and Final Inspection will then be completed.

**NOTE:**

1. When an existing house is to be replaced and septic system reused, you **MUST expose the existing septic tank**, have the tank pumped, and expose the four (4) corners of the drainfield and drywell.
2. Application containing incomplete or inaccurate information may result in returning application to applicant, and subsequent delay in processing.
3. **Please allow at least ten (10) working days for the completion of the necessary field work after the property has been marked for any underground utilities by MISS DIG**

2149 E Napier, P.O. Box 706  
Benton Harbor, Michigan 49023-0706  
Phone: 269/927-5623

1205 North Front Street  
Niles, MI 49120  
Phone: 269/684-2800

**Driving Directions:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PLOT PLAN:** Draw the street/road the property is on. Indicate the nearest crossroad. Indicate the relationship of the property to this CORNER. Please indicate any landmarks (nearby houses, barns, streams, ponds, etc.).

NORTH

W  
E  
S  
T

E  
A  
S  
T

SOUTH

BERRIEN COUNTY HEALTH DEPARTMENT

2149 E Napier, P.O. 706
Benton Harbor, MI 49023-0706
Phone: 269/927-5623

1205 North Front Street, Ste. 900
Niles, MI 49120
Phone: 269/684-2800

Submit by Email:
environmentalhealth@bchdmi.org

Rec'd by: \_\_\_\_\_
Date: \_\_\_\_\_
Receipt #: \_\_\_\_\_ Amt. \$ \_\_\_\_\_

APPLICATION FOR PRIVATE SEWAGE DISPOSAL SYSTEM

SECTION 1

MAIL CORRESPONDENCE TO: (if different from owner/buyer/agent)
FUTURE DEVELOPMENT ONLY

Owner/Buyer/Agent: \_\_\_\_\_
Present Address: \_\_\_\_\_
City: \_\_\_\_\_
Phone: \_\_\_\_\_
Email: \_\_\_\_\_

Name: \_\_\_\_\_
Address: \_\_\_\_\_
City: \_\_\_\_\_
Phone: \_\_\_\_\_
Email: \_\_\_\_\_

Permit to be issued (if approved): [ ]

Future Development: [ ]

SECTION 2

GENERAL INFORMATION ABOUT PROPERTY

- 1. Does the property comply with local zoning ordinances? Yes [ ] No [ ]
2. Township: \_\_\_\_\_ Section #: \_\_\_\_\_ Address: \_\_\_\_\_
3. Subdivision (if applies): \_\_\_\_\_ 4. Lot # (if subdivision): \_\_\_\_\_
5. Property Dimensions/Acres: \_\_\_\_\_ 6. Tax/Parcel ID #: \_\_\_\_\_

SECTION 3

COMPLETE THE FOLLOWING INFORMATION ONLY IF SEWAGE PERMIT IS TO BE ISSUED!

- HOUSE [ ] MODULAR [ ] MOBILE [ ]
A. Number of bedrooms: \_\_\_\_\_
B. Is basement planned: Yes [ ] No [ ]
C. Water supply: private well [ ] public [ ]
E. Garbage grinder: Yes [ ] No [ ]

COMPLETE FOR REPLACEMENT ONLY
Year original system was installed \_\_\_\_\_
Existing septic tank size \_\_\_\_\_
Type of system: [ ] Drainedbed
[ ] Drywell
[ ] Drainfield
[ ] Unknown

DUPLEX [ ] APTS. [ ]

- A. Number of living units: \_\_\_\_\_
B. Bedrooms per living unit: \_\_\_\_\_
C. Total number of buildings planned: \_\_\_\_\_
D. Is basement planned: Yes No
E. Facilities in basement: Yes No
Type: bathroom laundry other \_\_\_\_\_
F. Water supply: private well public
G. Garbage grinder: Yes No

COMPLETE FOR COMMERCIAL USE ONLY [ ]

- A. Type of facility: factory restaurant
gas station other \_\_\_\_\_
B. Type of discharge: sewage only industrial waste
C. Number of employees per shift: \_\_\_\_\_
D. Number of shifts: \_\_\_\_\_
E. Estimated total discharge per day: \_\_\_\_\_
F. Water supply: private well public

SECTION 4

Permission is hereby granted to the staff of the Berrien County Health Department to enter upon this property, to evaluate geological conditions which exist on this tract of land. I would also request that in the event conditions exist that would make this property not suitable for a sewage disposal system, that a copy of the report disapproving the site be sent to me at the above address.

Owner/Agent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: No action can be taken until sections 1,2,3 (if applicable), 4, and plot plan are completed and the application fee is received.

