

**BERRIEN COUNTY BOARD OF COMMISSIONERS**  
**Board Meeting Minutes**  
**November 3, 2022**

**CHAIRMAN TO CALL THE MEETING TO ORDER:**

Chairperson R. McKinley Elliott called the regular Board of Commissioners' (BOC) meeting to order at 10:32 A.M. in the BOC's room at the Berrien County Administration Center, 701 Main Street, St. Joseph, Michigan.

**INVOCATION:**

Commissioner Mamie Yarbrough gave the invocation.

**PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA:**

Commissioner James Martin led us in the Pledge of Allegiance to the United States of America.

**ROLL CALL:**

The Chair instructed the Clerk to take a roll call with the following results:

11 PRESENT: Rayonte Bell, Jim Curran, Robert Harrison, Jon Hinkelman, Michael Majerek, James Martin, Ezra Scott, David Vollrath, Julie Wuerfel, Mamie Yarbrough (Left at 11:01 A.M.) and R. McKinley Elliott.

1 ABSENT: Teri Sue Freehling.

**APPROVE MINUTES OF THE OCTOBER 27, 2022 MEETING:**

Commissioner Scott moved and supported by Commissioner Majerek, to approve the BOC regular meeting minutes of October 27, 2022. Motion carried and no nays.

**COMMUNICATION(S):** None.

**AGENDA AMENDMENT:**

Commissioner Scott moved and seconded by Commissioner Martin, to amend the Agenda to move Committee Reports after the Public Hearing.

The Chair instructed the Clerk to call the roll with the following results:

11 YEAS: Curran, Harrison, Hinkelman, Majerek, Martin, Scott, Vollrath, Wuerfel, Yarbrough, Bell and Elliott.

Motion carried, no nays.

**PUBLIC HEARING (10:30 A.M.) – FY2023 Budget:**

**Motion:**

Commissioner Martin moved and seconded by Commissioner Scott, to recess the regular meeting at 10:37 A.M. and open the public hearing for the FY2023 Budget.

The Chair instructed the Clerk to call the roll with the following results:

11 YEAS: Harrison, Hinkelman, Majerek, Martin, Scott, Vollrath, Wuerfel, Yarbrough, Bell, Curran and Elliott.

Motion carried, no nays.

Financial Services Director Doug James and Assistant Director/Budget Coordinator Ben Reynnells reviewed the Annual Budget 2023 with a focus on the Primary Government Fund and summarized the following:

**Sources of Funds:**

Revenues	\$153,927,289
Transfers, Indirect, Admin	25,074,821
Uses of Fund Balance/Net Position	<u>6,690,331</u>
<b>Total</b>	<b><u>\$185,692,441</u></b>

**Uses of Funds:**

Expenditures	\$159,253,271
Transfers, Indirect, Admin	25,074,821
Surplus of Fund Balance/Net Position	1,364,349
<b>Total</b>	<b><u>\$185,692,441</u></b>

**Net Change in Fund Balance/Net Position** **\$ (5,325,982)**

Commissioner Yarbrough left at 11:01 A.M.

A copy of this presentation and budget document is available to the public on the County's website at [www.berriencounty.org](http://www.berriencounty.org) under the Budget Reports link.

Discussion was held.

Public Comments: None.

**Motion:**

Commissioner Wuerfel moved and seconded by Commissioner Harrison, to conclude the public hearing at 11:11 A.M. and return to regular session.

Administrator Brian Dissette thanked Doug James and Ben Reynnells on the Annual Budget 2023.

The Chair instructed the Clerk to call the roll with the following results:

10 YEAS: Hinkelman, Majerek, Meeks, Scott, Vollrath, Wuerfel, Bell, Curran, Harrison and Elliott.

Motion carried, no nays.

**COMMITTEE REPORT(S) – Finance, Administration and Personnel & Human Services Committees:**

The Finance, Administration and Personnel & Human Services (PHSC) Committees presented their Committee Reports. Parent Committee minutes are available at [www.berriencounty.org](http://www.berriencounty.org).

**PUBLIC COMMENTS REGARDING RESOLUTIONS – Public comments at this portion of the meeting must be related to resolutions listed on today's agenda only. Those speaking during public comments may do so no longer than two minutes and shall identify themselves by name (including last name) and city, township, or village. (Article III, 3.9B-C). The public should refer to the resolution # that they are commenting on as a part of their comments:**

Adolf Peltzer, Hagar Township, spoke about Resolution #A2211399. Commissioner Hinkelman responded that it is based on delivery.

**CONSENT CALENDAR:**

Commissioner Scott moved and supported by Commissioner Curran, to approve today's Consent Calendar with Added Resolution #A2211399 as presented:

<u>Resolution(s) #</u>	<u>Description</u>
F2210053	Approve Bills & Road Payables
B2211100	Requisitions
P2211183	Renew Agreement with Orchard Hill Landfill
A2211390	Amend Agreement for Family Division Grant
A2211391	Amend Community Corrections Grant
P2211392	Revise Policy ADM-1240
P2211393	Trial Court Complement Change
A2211394	FY23 Snowmobile Enforcement Grant
A2211399	Approve Contract for Gas and Diesel Pricing

The Chair instructed the Clerk to call the roll with the following results:

10 YEAS: Majerek, Martin, Scott, Vollrath, Wuerfel, Bell, Curran, Harrison, Hinkelman and Elliott.

Motion carried, no nays.

**ADDED RESOLUTION(S):**

The following Added Resolution was added to the Consent Calendar:

<u>Resolution(s) #</u>	<u>Description</u>
A2211399	Approve Contract for Gas and Diesel Pricing

**BOARD APPOINTMENTS – Finance Committee:**

- **Finance Appointment:**

Commissioner Hinkelman moved and seconded by Commissioner Scott, to re-appoint Robert Cultice to the Trust Investment Advisory Committee for a three (3) year term expiring on June 7, 2025.

Motion carried, no nays.

**COMMISSIONER REPORT(S):**

The Commissioners presented their outside committee reports.

**ADMINISTRATOR REPORT:** None.

**GENERAL PUBLIC COMMENTS - Those speaking during public comments may do so no longer than two minutes and shall identify themselves by name (including last name) and city, township, or village. (Article III, 3.9 B-C). The Board of Commissioners embraces diverse points of view as the Board considers a wide variety of policy challenges. The right to be heard is a central democratic value. That said, public comments are most productive when it is civil and respectful. Personal attacks have no place in reasoned discourse. We urge all commenters to share their viewpoints in a manner that is respectful and courteous, and to refrain from making comments that are abusive, defamatory or obscene:**

Adolf Pelzer, Hagar Township, spoke about amending the by-laws, to allow the public to ask questions when individuals speak and Public Comments to be three (3) or four (4) minutes long.

**OTHER BUSINESS:**

Commissioner Scott recommended that Public Comments should stay at two (2) minutes.

**ANNOUNCEMENTS/REMINDERS:**

Commissioner Elliott announced the following:

- County Facilities will be closed Friday, November 11, 2022 in observance of Veterans Day.
- No board meetings will be held on Thursday, November 24, 2022.
- County Facilities will be closed Thursday, November 24, 2022 and Friday, November 25, 2022 in observance of the Thanksgiving holiday.

**ADJOURNMENT:**

The meeting was adjourned at 11:32 A.M.

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R. McKinley Elliott, Chairperson

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Sharon J. Tyler, County Clerk

***Minutes are to be approved at the next BOC meeting.***