

**BERRIEN COUNTY BOARD OF COMMISSIONERS**

**Personnel and Human Services Committee**

September 8, 2022 Meeting Minutes

Meeting held in conference Room 4B of the County Administration Center. Attendance was as follows:

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>ALSO PRESENT</b>
Bob Harrison	X		
Michael Majerek	X		
Rayonte Bell	X		Brian Dissette, Teri Freehling, Jake Litaker
			Annette Christie; Guy Miller

**COUNTY ADMINISTRATION**

- o Meeting called to order at 9:12 a.m.
- o Attendance is reflected above.
- o Motion by Commissioner Majerek, supported by Commissioner Bell to approve the minutes of August 25, 2022 as presented. 3 yeas, 0 nays Motion carried.

**Health Department resolution discussion and update:**

Health Officer Guy Miller reviewed resolutions that would go to the full BOC this week:

P2209351 - Baby's Own Bed Program grant funding

P2209352 - Health Educator complement change

Guy reviewed the staffing situation at the Health Department which was also accompanied by County Administrator Brian Dissette to review resolution P2209355: Hazard Pay for eligible part time/temporary employees. Dissette provided the example of the animal control staff which is largely temporary or part time and were required to continue to come to work during the pandemic but were left off of the previous resolution that authorized hazard pay for all full time staff. Guy added that those that worked in temporary positions at the Health Department answering phones and dealing with the COVID questions deserve the hazard pay. Jake Litaker stopped in to clarify how difficult it would be to pay the eligible employees an amount per hours worked which would likely be a different amount for every employee. He noted that it would be easy to put that information in if they wanted to do it that way. The committee agreed and signed the resolution with the changes that it would be up to \$500 for those employees depending on the # of hours they worked. The Committee also gave concurrence for the list that presented the full time employees that should receive the \$1,000 hazard pay.

Guy stated that they are providing vaccines for those that request the monkey pox vaccine. There is a treatment for those that get it and need medicine. COVID numbers are still low - there were 9 admissions to the hospital last week. The CDC is releasing new school guidance and are developing an overall infectious disease guide for schools. The lead response in Benton Harbor is still going well - 86.7% of the lines have been replaced. The filters and bottled water are still being distributed. The EPA is still recommending using bottled water for drinking water. The NARCAN training that was held last week went well and 49 kits were distributed.

**Committee Business**

The committee discussed the resolution implementing changes as recommended in the compensation and classification study (P2209344). Commissioner Bell was not ready to sign off on it quite yet but said he

likely would for next week, he just wanted more time to review it. The committee does not want the date changed so it is still planned for 9/15/22 for BOC action.

Annette informed the committee that a complement change resolution for the Animal Control shelter services will be coming in the next couple of weeks but it wasn't ready yet.

The committee reviewed the Pension Refund/Rollovers Report and offered concurrence. Chairman Harrison signed the report as required.

Applications were reviewed for the Mental Health Authority. The committee selected Bruce Hackworth and Brenda Layne to fill the vacancies. Annette will prepare the appointment list so that it can get approved today.

Adjourned 10:20 a.m.

Respectfully submitted,

Annette Christie  
Executive Assistant to the Administrator