

Berrien County Board of Commissioners

Finance Committee Minutes

Thursday, September 8, 2022

Kenneth L. Wendzel Conference Room

Finance Committee Attendance:

Commissioner Mamie L. Yarbrough–Chairperson	Present
Commissioner Jon Hinkelman – Vice-Chair	Present
Commissioner Ezra Scott	Present
Commissioner Teri Freehling	Present

Others Present: Administrator Brian Dissette, Secretary Stephanie Carlson, Treasurer Shelly Weich, Sheriff Paul Bailey, Chief Deputy Robert Boyce, Financial Analyst Jake Litaker and Engineering Supervisor Kevin Stack.

Meeting was called to order at 9:17am

Public Comments: None

Q&A Administrator

The committee received the applications for the Brownfield Authority vacancy and said they would review the applications and make a decision next week.

Commissioner Scott said he wanted to table the discussion on the waiver for the purchase of rifles for the Sheriff’s Department. He said there were a lot of unanswered questions. Sheriff Bailey and Chief Deputy Boyce answered questions from the committee on the Waiver Request for the rifle purchase.

Appointments

Shelly Weich handed out a Summary of the Investments for the County and said at the end of July 2022, the Investments were at \$54M. She said we’re starting to see some increases with the interest. Next, she updated the committee on the first auction and said they had 85 parcels and sold 63 of them with a total sales of \$522K. She said there were 2 bidders that backed out, so those 2 parcels will go to auction on September 28 at the minimum bid of \$6,689, and if they don’t sell, they will go at the next auction on October 28th, along with 20 other parcels. There was a brief discussion and Shelly answered questions from the committee.

Bid Openings

Jake Litaker opened **Bid 2022-066** – Hill Road Pile Installation for the Road Department. Commissioner Scott motioned to refer the bids back to the department with the approval to move forward with the lowest bidder if they are an approved responsible bidder that meets specifications and requirements. Communication from the department must be submitted to

the Finance Committee in the event that they want to move forward with a bidder that was not the lowest bidder to provide justification and obtain additional approval, supported by Commissioner Hinkelman. Motion carried.

Committee Business

Commissioner Scott motioned to approve the minutes of the August 25, 2022 meeting, supported by Commissioner Hinkelman. Motion carried.

Resolutions:

The following Resolutions were moved forward to the full Board:

F2209046 – Approval of Weekly Bills and Road Payables

F2209331 – CDBG Program Income

Meeting Adjourned: 10:22

Respectfully submitted,

Stephanie Carlson
Financial Services