

**BERRIEN COUNTY BOARD OF COMMISSIONERS**

Minutes of the August 25, 2022 Personnel and Human Services Committee Meeting.

Meeting held in conference Room 4B of the County Administration Center. Attendance was as follows:

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>ALSO PRESENT</b>
Bob Harrison	X		Lora Freehling
Michael Majerek	X		
Rayonte Bell		X	
			Shelley Jasper

**COUNTY ADMINISTRATION**

- o Meeting called to order at 9:28 a.m.
- o Attendance is reflected above.
- o Motion by Commissioner Majerek, supported by Commissioner Harrison to approve the minutes of August 18, 2022 as presented. 2 yeas, 0 nays, 1 absent, Motion carried.

**REGISTER OF DEEDS**

Register of Deeds Lora Freehling provided an update on the first and second quarters of CY2022. Lora compared statistics from CY 2021 and 2022 showing documents recorded and eRecorded documents. She mentioned that the proportion of eRecordings are increasing and now make up about 70 to 75% of all documents. Lora then discussed revenue and fees from recorded documents, including how much of the charged fee is kept in Berrien County and how much is transferred to the State. Lora updated the Committee members on various trainings and conferences attended. Lora stated she is busy developing the CY2023 budget at the present time.

Adjourned 9:58 a.m.

Respectfully submitted,

Shelley Jasper,  
Human Resources Director