

**BERRIEN COUNTY BOARD OF COMMISSIONERS**  
**Committee of the Whole Meeting Minutes**  
**August 25, 2022**

**CHAIRMAN TO CALL THE MEETING TO ORDER:**

Chairperson R. McKinley Elliott called the regular Committee of the Whole (COW) meeting to order at 8:35 A.M. in the Board of Commissioners' (BOC) room at the Berrien County Administration Center, 701 Main Street, St. Joseph, Michigan.

**ROLL CALL:**

The Chair instructed the Clerk to take a roll call with the following results:

11 PRESENT: Jim Curran, Teri Sue Freehling, Robert Harrison, Jon Hinkelman, James Martin, Michael Majerek, Ezra Scott, David Vollrath, Julie Wuerfel, Mamie Yarbrough and R. McKinley Elliott.

1 ABSENT: Rayonte Bell.

**APPROVAL OF MINUTES OF THE AUGUST 18, 2022 MEETING:**

Commissioner Martin moved and seconded by Commissioner Vollrath, to approve the Committee of the Whole minutes held on August 18, 2022. Motion carried, no nays.

**REQUISITION REVIEW - Annette Christie:**

Executive Administrative Assistant Annette Christie presented the requisitions to the Board for their review and discussion.

**SCHEDULED DISCUSSION:**

- **Program Update – Health Officer Guy Miller**

Health Officer Guy Miller introduced Family Health Program Manager Kyna King and accompanied with Charlie Patterson regarding the Family Programs:

- Taking Pride in Prevention: TPIP
- Triple P Positive Parenting Program
- Michigan Adolescent Pregnancy and Parenting Program

They gave a PowerPoint presentation and discussed the following:

- Berrien County Health Department Organizational Chart
- Michigan Adolescent Pregnancy & Parenting Program (MI-APPP)
  - Four Areas of Focus
    - Family Wellness
    - Adult Connectedness
    - Secondary Educational Success
    - Maternal & Child Health Outcomes
- Taking Pride in Prevention (TPIP)
  - Teen Pregnancy Prevention Initiative
  - Program Delivery
  - Module Examples
  - Teens Have a Voice
- Positive Parenting Program (Triple P)
  - Triple P Positive Parenting Program for Every Parent
  - Class Offerings/Outlines
  - Sessions with Parents, Examples
  - Tip Sheet, Inclusive for all Parents

Discussion was held.

- **Budget Amendment Presentation – Financial Services Director Doug James**  
 Administrator Brian Dissette gave an overview of the budget amendment. Financial Services Director Doug James with supporting staff, gave a PowerPoint presentation on the General Fund Amendment and discussed the following:
  - Events that have occurred and have culminated in the need to amend the 2022 General Fund Budget.
  - Proposed 2022 Annual General Fund Budget Amendment for the Year Ending December 31, 2022:
    - General Fund
    - Statement of Revenues
    - Expenditures
    - Changes in Fund Balances
  - 2022 Adopted Budget
    - Tax Revenue/Intergovernmental Revenue Changes
    - Resolution Implementation
    - Appropriations to Other Funds
    - ARPA Funding
    - Other Items
    - 2022 Amended Budget
  - Delinquent Tax Revolving Fund
    - Available Funds Calculation as of July 31, 2022.
  - Health Insurance Internal Service Fund
    - Blue Cross/Blue Shield
    - Medicare Advantage Plan
  - Requesting the adoption of Resolution #F2208342 declaring the Delinquent Tax Revolving Fund Surplus as approved by the County Treasurer.
  - Requesting the adoption of Resolution #F2208343 amending the 2022 General Fund Budget as presented.

Treasurer Shelly Weich discussed the Rafaelli, LLC v. Oakland County case and the Delinquent Tax Revolving Fund.

Benefits Manager Amy Pheifer discussed the Medicare Advantage Plan.

Discussion was held.

**PUBLIC COMMENTS – Per the Berrien County Board of Commissioners’ Bylaws, those speaking during public comments may do so no longer than two minutes and shall identify themselves by name and city, township, or village. (Article III, 3.9B-C):** None.

**OTHER BUSINESS:** None.

**ADJOURNMENT:**

The meeting was adjourned at 9:21 A.M.

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R. McKinley Elliott, Chairperson

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Sharon J. Tyler, County Clerk

***Minutes are to be approved at the next Committee of the Whole meeting.***