

BERRIEN COUNTY BOARD OF COMMISSIONERS
Committee of the Whole Meeting Minutes
March 17, 2022

CHAIRMAN TO CALL THE MEETING TO ORDER:

Chairperson R. McKinley Elliott called the regular COW meeting to order at 8:37 A.M. in the Board of Commissioners' (BOC) room at the Berrien County Administration Center, 701 Main Street, St. Joseph, Michigan.

ROLL CALL:

The Chair instructed the Clerk to take a roll call with the following results:

12 PRESENT: Rayonte Bell, Jim Curran, Don Meeks, Teri Sue Freehling, Robert Harrison, Jon Hinkelman, Michael Majerek, Ezra Scott, David Vollrath, Julie Wuerfel, Mamie Yarbrough and R. McKinley Elliott.

0 ABSENT.

Chairman Elliott announced a "Happy Birthday" to Administrator Brian Dissette.

APPROVAL OF MINUTES OF THE MARCH 10, 2022 MEETING:

Commissioner Freehling moved and seconded by Commissioner Scott, to approve the Committee of the Whole minutes held on March 10, 2022. Motion carried, no nays.

REQUISITION REVIEW - Annette Christie:

Executive Administrative Assistant Annette Christie announced that the Benton Harbor Tigers won last night. She stated that Commissioner Hinkelman will be inducted into the Watervliet Public Schools' Sports Hall of Fame for 2022.

Annette Christie presented the requisitions to the Board for their review and discussion.

PRESENTATIONS:

Medal of Meritorious Service – Sheriff Paul Bailey

Sheriff Paul Bailey and Undersheriff Chuck Heit awarded the Berrien County Sheriff's Office Medal of Meritorious Services to Deputy Christian Campbell. Deputy Christian Campbell was commended for his actions on February 22, 2022 in the apprehension of Tyonte Burnett, who had just shot and wounded an individual in the City of Benton Harbor. His courage, tenacity, and resourcefulness was instrumental in the successful apprehension of this individual and the recovery of the firearm used, thus preventing potential harm to other officers or civilians. He was also commended for providing aid to the victim after he secured the scene.

Strategic Planning Discussion – Jim Hettinger (via zoom) / Brian Dissette

Administrator Brian Dissette introduced Jim Hettinger, Urban Development Services, via zoom, for a Strategic Planning presentation.

Administrator Dissette spoke about the following two resolutions that are on the Agenda today:

<u>Resolutions #</u>	<u>Description</u>
A2203219	Commit ARPA Funds for Facilities Improvements
F2203218	Commit ARPA Funds for Broadband Infrastructure

Administrator Dissette discussed the suggested projects for consideration for the ARPA funds and who will lead the projects.

Suggested Projects for Consideration:

- The following projects should be considered initial priority projects for the allocation of ARPA funding.
- The list does not address facilities with broader capital needs. Discussions are needed such as the Juvenile Facility or Road Department facilities.
- Spending recommendations for 911/EOS, County Jail and Courthouse could be altered to stop gap spending should the decision be made to move those facilities elsewhere.
- The above projects are better to be addressed through alternative financing and to direct a portion of the County's ARPA funds to other facility needs.
- The spending levels for certain buildings could change if a decision were made to move a particular building and operation.

Facility and Individual Projects:

Projected Expenditure:

Saint Joseph Courthouse

\$4,000,000

Façade Repairs
Sidewalk and Parking replacement
Water service piping
DHW Tank Replacement
Horizontal piping and Isolation Valves
Re-keying for entire building
Privacy Film
Clerk's office cubicles
3rd & 4th Floor Mechanical replacement
Carpet Replacement
Out Lot repaving

Berrien County Jail

\$5,500,000

New direct hot water closed loop system
Acorn stool valve replacement
Painting Interior
Roof replacement
Parking lot replacement
Upgrade old cell doors - Mechanical doors
Window replacement
Window tinting on correctional side
Carpet replacement
Air handling unit vibration repair - Admin Area
HVAC repair issues - Admin Area
Replace windows - Admin Area
Upgrade toilet rooms

Administration

\$900,000

Water proof east wall
Install new generator
New carpeting
Tuck pointing on west wall
Window replacement
North and South entry doors (ADA/Security)
Replace old irrigation system
Upgrade lighting in building

South County Building

\$2,000,000

Remediate moisture issues in old court building

Entry door replacement with lockdown capability	
Install new DXS access system at old court main entry	
Fire suppression system upgrades	
Air handling unit replacement and repairs at old court building	
Building façade tuck pointing and metal panel repair	
Roof replacement	
Upgrade existing windows with new glazing	
New carpeting	
Legal Aid	\$100,000
New windows	
Front step repairs	
Brick tuck pointing	
2100 Empire	\$1,300,000
Replace/repave back half of parking lot	
Add parking by motor pool	
Electrical upgrades	
New parking lot lighting	
New fully operational security gate	
100 Church Street	\$250,000
Exterior wood façade repairs	
Brick tuck pointing	
Front door repairs	
New carpeting	
BCHD - Napier Site	\$1,100,000
New VCT tile in building	
Moisture control measures to eliminate floor peeling	
New parking lot paving and striping	
Remove storage mezzanine	
Repair and correct heating and ventilation issues	
Relocated fresh air intake for building	
Repair water intrusion issues	
Modify entry and upgrade access controls	
BCHD - Animal Control	\$500,000
New overhead doors and widen the openings	
New waste grinder	
Replace kennel guillotine doors	
New chain link fence	
MSU Extension	\$150,000
Replace siding	
New ground mounted mechanical unit	
Repave parking lot	
New carpeting	
Total:	\$15,800,000

Administrator Dissette is hoping to have a plan approved within two weeks. Discussion was held.

PUBLIC COMMENTS – Per the Berrien County Board of Commissioners’ Bylaws those speaking during public comments may do so no longer than two minutes and shall identify themselves by name and city, township, or village. (Article III, 3.9B-C): None.

OTHER BUSINESS:

Berrien County Conservation District Director Bette Pierman announced the first “Conservation Open House” to be held on Wednesday, March 30, 2022 from 5:00 P.M. to 8:00 P.M. at the Countryside Academy. She discussed “What is the Berrien County Conservation District and what can it do for you?”

ADJOURNMENT:

The meeting was adjourned at 9:12 A.M.

R. McKinley Elliott, Chairperson

Sharon J. Tyler, County Clerk

Minutes are to be approved at the next Committee of the Whole meeting.