

BERRIEN COUNTY ADMINISTRATION COMMITTEE
Minutes of March 2, 2023

Roll Call Present: Jim Curran, Chairperson
Alex Ott
David Vollrath, Vice Chair
Julie Wuerfel

Absent:

Scheduled: Brian Dissette, County Administrator
Teri Freehling, BOC Vice Chair
Undersheriff Heit, BCSD
Annette Christie, Administration

Others: Chris Smith, Building & Grounds

Call to Order

Meeting called to order at 9:18 am.

Sheriff's Office Update – Undersheriff Heit

Undersheriff Heit reviewed the February report. He noted continued training is ongoing for Animal Control Officers. Discussions ensued regarding raising awareness of the dogs tied up in court cases. Discussions ensued regarding Hazmat situations. Heit noted all deputies have Hazmat handbooks in their cars. He reported all recalls for the snowmobiles have been fixed and completed. The Marine unit will start in April. He recognized four 2022 awards given. Det. Sgt. Peek received Deputy of the Year, Sgt. Fogarty Deputy of the Year Mounted Division, Sgt. Archer Reserve Deputy of the Year, and Matthews is VSU Volunteer of the Year.

Undersheriff Heit discussed Resolution A2303157, which is for a School Resource Officer at Countryside Academy. The state is giving additional funding. The Scope of Services is the same, but the State is requiring specific language including no student discipline and specifying this is for criminal activity only.

Q & A – Dissette & Freehling

Dissette noted the ARPA planned spenddown on needed projects was based on initial pricing so projects will be bid out individually. Discussions ensued regarding the Bacchiocci Construction Services proposal and the need for Smith to have assistance with several projects as 2 employees are out with serious medical issues and a third one just announced his intent to retire. Dissette will present a resolution next week.

Vollrath questioned Dissette about the drainage issue at Hicks and Kerlikowski Roads. Dissette stated the Road Department and Drain Commissioner are working on it and will follow up this afternoon.

Freehling verified the consent calendar.

Approval of Minutes

Motion by Vollrath, supported by Ott, to approve the minutes of the February 23, 2023. Motion Carried.

Board Appointments – Christie

The appointments are not ready yet. This item will be on next week's agenda.

Resolutions

The following Resolutions were signed by the Committee:

A2303155 – Authorize Local Emergency Planning grant application

A2303157 – Authorize agreement with Countryside Academy to continue School Resource Officer

Sheriff Funds Distribution

Curran has approved Berrien Community Foundation funding for the Sheriff's Department to use funds in the amount of \$1900 for the No Shave fundraiser event for January.

Public Comment

None.

Miscellaneous

Ott introduced a Child Protection Ordinance request for Zero Tolerance for the Dissemination of Sexually Explicit Material to Minors. He noted the Prosecutor told him we do not currently have a Community Standard. Wuerfel requested copies of resolutions and standards of other counties. Ott will provide those. Curran stated this will be put on next week's agenda for further discussion.

Curran discussed the need to set aside time to work on the Road Department policies. Discussions ensued and it was agreed upon starting back up in April.

Meeting adjourned at 9:57 am.

Respectfully Submitted,

JArent

Jennifer Arent
Recording Secretary