

## BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the January 26, 2023, Personnel and Human Services Committee Meeting.

Meeting held in conference Room 4B of the County Administration Center. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
Bob Harrison	X		Maureen Adams, Mac Elliott, Brian Dissette
Michael Majerek	X		
Chokwe Pitchford	X		
			Shelley Jasper

### COUNTY ADMINISTRATION

- o Meeting called to order at 9:24 a.m.
- o Attendance is reflected above.
- o Motion by Commissioner Pitchford, supported by Commissioner Majerek to approve the minutes from January 19, 2023 as presented. 3 yeas, 0 nays, Motion carried.

### VETERAN'S SERVICES

Veteran's Services Director Maureen Adams met with the Committee to discuss exciting changes in her office.

Highlights from Maureen's presentation included:

- o Update on donations to the Soldiers and Sailors Relief Fund
- o A Veteran's Center Counselor will be assigned weekly beginning January 26<sup>th</sup>. This is will enable Veteran's to receive mental health counseling in the office rather than having to travel for services.
- o Monitors are up and running at both Courthouses announcing veteran related news and events
- o Volunteer drivers are making the trip to Battle Creek four days a week. There is a need for one to two drivers for the Mishawaka route.
- o PACT Act awareness event is scheduled for February 15 from 11:00 to 1:00 at the County Conference Center Conference Room
- o Dave Ramsey Financial Peace Military Edition is a nine week course that will be offered through Veteran's Services beginning on February 15<sup>th</sup>.
- o 210 food baskets were provided to Berrien County Veterans
- o Maureen will be interviewing four candidates for the vacant Veteran's Service Officer position. Maureen was pleased that all four are veterans.
- o Maureen is working to identify all locations where Veteran's Services Office signage is currently displayed. She wants to ensure that all signage is the most up to date and looks professional.
- o Outreach efforts to the Senior Centers, Legions, and various other entities were discussed.

### CHAIRMAN OF THE BOARD/ADMINISTRATOR

Chairman Elliott discussed having night meetings on the first Thursdays of May, June and August and the second Thursday of July. Administrator Dissette joined the Committee and mentioned that Abonmarche and Ignite have provided updates to both the Administration and Finance Committee. He will work with staff to push out the reports to all Commissioners.

Adjourned 10:18 a.m.

Respectfully submitted,

Shelley Jasper,  
Human Resources Director