

BERRIEN COUNTY ADMINISTRATION COMMITTEE
Minutes of January 26, 2023

Roll Call Present: Jim Curran, Chairperson
Alex Ott
David Vollrath, Vice Chair

Absent: Julie Wuerfel

Scheduled: Brian Dissette, County Administrator
Mac Elliott, BOC Chair
Scott Kuchta, Abonmarche
Lentz Becraft, Ignyte

Others: Chris Smith, Building & Grounds
Ashley Kerr, Animal Control
Sheriff Bailey, BCSD
Undersheriff Heit, BCSD

Call to Order

Meeting called to order at 9:20 am.

**** Added** Animal Control – Herr**

Dissette asked Herr to answer any questions regarding Resolution A2302126. The Committee had no questions.

Jail Improvements Update – Kuchta & Becraft

Dissette introduced Kuchta and Becraft. They discussed the significant maintenance needed and lead times. Kuchta reviewed the current projects, what is going to bid and what is coming in the near future. His company is currently assisting, but without an agreement. He reviewed a proposal. He discussed the jail fire that was caused by a flue that needs to be replaced. There is a back-up generator in the parking lot at the jail per State requirements that is being rented until a new one is installed. The new one will have an above ground attached fuel tank. The current one underground will most likely need to be removed. Discussions ensued regarding purchase options for a generator and transfer switch as well as diesel vs natural gas. The Arc Flash Study, which is an electrical engineering study, will allow them to create an electrical model. Becraft said this will verify the existing systems and create a floor plan. Discussions ensued regarding regulations and requirements for OSHA. Becraft assured that if any issues are identified, nothing is mandated. The committee concurred to move forward with the generator and project list. Dissette will seek a waiver in the Finance Committee.

Q & A – Dissette & Elliott

Elliott verified the months of May, June, July and August for night meetings with locations to be determined.

Approval of Minutes

Motion by Vollrath, supported by Ott, to approve the minutes of the January 19, 2023 meeting with Wuerfel abstaining. Motion Carried.

Resolutions

The following Resolutions were signed by the Committee:

A2302126 – Approve professional services agreement with Outcomes Consulting.

A2302133 – Authorize Police Protection Agreement with Buchanan Township for Red Bud Track and Trail for June 29 through July 2.

A2302134 – Approve County wide mileages for 2022 for Act 51.

Public Comment

Melissa Clapper, St. Joseph Charter Township – Can we say the jail isn't going to be moved anywhere else anytime soon?

Meeting adjourned at 10:10 am.

Respectfully Submitted,

J Arent

Jennifer Arent
Recording Secretary