

# Berrien County Board of Commissioners

## Finance Committee Minutes

Thursday, January 19, 2023

Kenneth L. Wendzel Conference Room

### Finance Committee Attendance:

Commissioner Mamie L. Yarbrough–Chairperson	<b>Present</b>
Commissioner Jon Hinkelman – Vice-Chair	<b>Present</b>
Commissioner Teri Freehling	<b>Present</b>
Commissioner Rayonte Bell	<b>Present</b>

**Others Present:** Secretary Stephanie Carlson, Financial Services Director Doug James, and Community Development Director Dan Fette.

Meeting was called to order at 9:10am

### Appointments

**Doug James** reviewed some questions that were brought up at the Committee of the Whole meeting the last meeting of December 2022 regarding the process for approval of change orders and blanket purchase orders. Dan Fette briefly went over the process they use for large scaled construction projects. Doug went over some possible solutions and asked the committee if they had any suggestions on how much they wanted to see or if they had any solutions. There was a brief discussion of the questions to be addressed in implementing a solution. Commissioner Hinkelman suggested the over \$10,000 approval limit that is already in place in addition to a percentage of 15%.

**Dan Fette** briefed the committee on the following resolutions:

F2301122 – Berrien Bus Vehicle Accessibility Plan  
F2301123 – Berrien Bus 2024 MDOT Budget  
F2301124 – Berrien Bus Cass County Shared Services Agreement  
F2301128 – Apply for Blight Elimination Grant

The above resolutions were signed by all present and moved forward to the full board.

### Committee Business

Commissioner Bell motioned to approve the minutes of the January 12, 2022 meeting, supported by Commissioner Freehling. Motion carried.

The Request for Waivers were approved by the committee.

The following Resolutions were moved forward to the full Board:

**Resolution F2301015** – Approval of Weekly Bills and Road Payables

**Resolution F2301125** – Contract with DCS for Broadband grant writing services