

Berrien County Board of Commissioners

Finance Committee Minutes

Thursday, January 12, 2023

Kenneth L. Wendzel Conference Room

Finance Committee Attendance:

Commissioner Mamie L. Yarbrough–Chairperson	Present
Commissioner Jon Hinkelman – Vice-Chair	Present
Commissioner Teri Freehling	Present
Commissioner Rayonte Bell	Present

Others Present: Administrator Brian Dissette, Secretary Stephanie Carlson, 911 Director Caitlin Sampsell, Community Development Director Dan Fette, Executive Assistant to Administrator Annette Christie and Engineering Supervisor Kevin Stack.

Meeting was called to order at 9:30am

Q&A Administrator

Administrator Dissette and **Caitlin Sampsell** reviewed the change order for the 800Mhz tower for \$70,000 for 911 and talked about the importance of figuring out the placement of the tower. Dan Fette also went over some of the options they were looking at. Brian said they have already went to the Administration Committee and they agreed with moving the change order forward. Brian said they were asking for concurrence from the Finance Committee. The Finance Committee gave concurrence, with the exception of Commissioner Hinkelman.

Committee Business

Annette Christie came to Finance to get some clarification on the discussion of changing the Bid Opening Process that was brought up a few months ago. There was a brief discussion. The committee agreed they can be opened prior to the Finance Committee by staff but the approval to move forward with the lowest bidder should still be made by Finance before the departments move forward.

The Request for Waivers were approved by the committee.

Commissioner Bell motioned to approve the minutes of the January 5, 2022 meeting, supported by Commissioner Hinkelman. Motion carried.

Resolution F2301014 – Approval of Weekly Bills and Road Payables was moved forward to the full Board

Meeting Adjourned: 10:13

Respectfully submitted,

Stephanie Carlson
Financial Services