

P2211405
November 17, 2022

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY: Your County Personnel and Human Services Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, the Probate Division of the Family Division of the Berrien County Trial Court is presently comprised of a Probate Register, (4) full-time Deputy Registers, and (1) temporary Deputy Register; and

WHEREAS, the Probate Court new filing caseload has increased by 45% since 2017 while the complement of staff has remained the same; and

WHEREAS, the increased caseload has created backlogs in processing new files as well as maintaining deficiency reports; and

WHEREAS, the Court reviewed the current staffing structure in comparison with the needs of the department and has determined that the staffing level as presently defined is insufficient; and

WHEREAS, the Berrien County Trial Court is requesting the following complement change effective with the pay period beginning December 4, 2022:

Remove
Temporary Deputy Register (.5 FTE)

Add
Full-Time Deputy Register (1.0 FTE)
Non-Union Grade 4

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners approve the requested complement change of the Probate Division of the Berrien County Trial Court as outlined above.

**RESPECTFULLY SUBMITTED,
BERRIEN COUNTY PERSONNEL AND HUMAN SERVICES COMMITTEE**

Robert P. Harrison, Chairperson

Michael J. Majerek, Vice Chairperson

Rayonte D. Bell

RESOLUTION APPROVED AS TO FORM	
Administrator <u>BJ</u>	Date <u>11-9-22</u>
Comments Attached _____	
Corporate Counsel <u>TH</u>	Date <u>11/4/22</u>
Comments Attached _____	