

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY: Your County Personnel and Human Services Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, the Berrien County Trial Court maintains the safe operations of the St. Joseph courthouse via trained and experienced court security staff; and

WHEREAS, the hub for security cameras and activity in that courthouse lies at the judicial desk which is presently staffed by a Trial Court Clerk II from the Central Assignment department; and

WHEREAS, the Berrien County Trial Court wishes to adjust its complement of staff to ensure the training and background of the staff controlling the video surveillance and physical security of the courthouse are in place as is recommended as best practice in the Steps to Best Practices for Court Building Security by the National Center for State Courts; and

WHEREAS, the court reviewed the structure of the position following a vacancy and has determined that the judicial desk is inappropriately manned by a Trial Court Clerk II and should instead be staffed by a member of court security; and

WHEREAS, the Berrien County Trial Court is requesting the following complement change effective with the pay period beginning November 6, 2022:

Remove

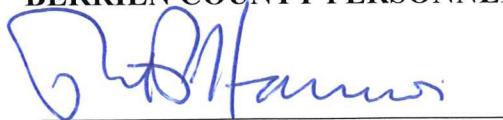
Trial Court Clerk II (1.0 FTE)
Non-Union Grade 4

Add

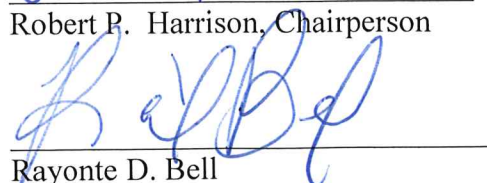
Court Security Officer (1.0 FTE)
Non-Union Grade 7

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners approve the change in complement as outlined above.

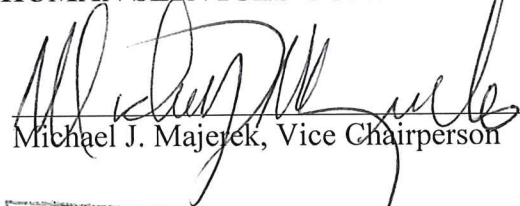
**RESPECTFULLY SUBMITTED,
BERRIEN COUNTY PERSONNEL AND HUMAN SERVICES COMMITTEE**



Robert P. Harrison, Chairperson



Rayonte D. Bell



Michael J. Majerek, Vice Chairperson

RESOLUTION APPROVED AS TO FORM	
Administrator <u>BJ</u>	Date <u>10-27</u>
Comments Attached _____	
Corporate Counsel <u>TJ</u>	Date <u>10/28/22</u>
Comments Attached _____	