

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY MICHIGAN, Your County Personnel and Human Services Committee respectfully recommends the adoption of the following:

**RESOLUTION**

**WHEREAS**, a transition occurred in April 2022 whereby the Animal Control enforcement duties and responsibilities fell under the Sheriff's Office and an Interim Animal Shelter Manager was put in place to oversee the shelter functions of Animal Control; and

**WHEREAS**, the current leadership of the Animal Control shelter have reviewed the job classifications and the tasks that they must accomplish; and

**WHEREAS**, to adequately address the tasks that must be accomplished, the Interim Animal Shelter Manager recommends the following complement changes:

**DELETE**

Clinical Assistant  
Grade: Temporary

Volunteer/Event Coordinator  
Grade: 4/Non-Union

**ADD**


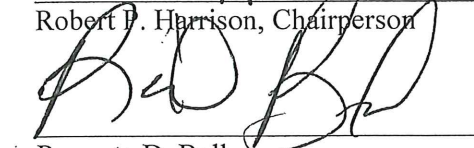
Clinical Assistant (1) FTE  
Grade: 6/Non-Union

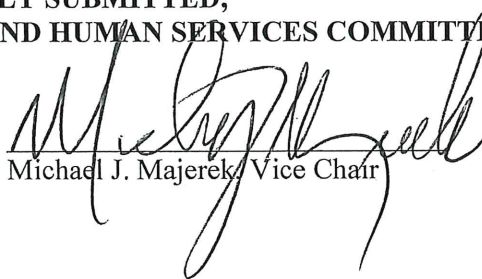
Outreach Coordinator  
Grade: 5/Non-Union

**WHEREAS**, the Administration Committee as the parent committee concurs with the requested complement changes.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Berrien County Board of Commissioners authorizes the above named complement changes for the Animal Control shelter.

**RESPECTFULLY SUBMITTED,  
BERRIEN COUNTY PERSONNEL AND HUMAN SERVICES COMMITTEE**

  
Robert P. Harrison, Chairperson  
  
Rayonte D. Bell

  
Michael J. Majerek, Vice Chair

RESOLUTION APPROVED AS TO FORM	
Administrator 	Date 10-3-22
Comments Attached _____	
Corporate Council 	Date 10/3/22
Comments Attached _____	