

September 22, 2022

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY, MICHIGAN: Your County Administration Committee respectfully recommends the adoption of the following:

R E S O L U T I O N

WHEREAS, the Berrien County Sheriff’s Office may apply for federal funds awarded to the State of Michigan for the maintenance of an emergency management program that meets standards set by the State; and

WHEREAS, the Emergency Management Performance Grant (EMPG) has been routinely awarded annually to Berrien County to offset approximately 30% of the Emergency Management Coordinator’s salary (plus benefits) used to meet these standards; and

WHEREAS, the Sheriff’s Office must enter into a work agreement and perform the described work in that agreement to be eligible to apply for reimbursement from the State FY 2023 EMPG at the end of the performance period; and

WHEREAS, the grant performance period is October 1, 2022 through September 30, 2023; and

WHEREAS, the Emergency Management Coordinator must submit activity reports and financial forms throughout the year to meet the criteria described in the work agreement (Document EMHSD-31) that may result in an invitation to accept the reimbursement determined by the State within the State’s fiscal 4th quarter (September 2023); and

WHEREAS, the EMPG requires a 50% cost match (cash or in-kind); the County Emergency Management Division projects 100% of the required match will be applied as an in-kind match requiring \$0 needing to be budgeted to pay a match.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners authorizes the Chairperson of the Board of Commissioners, the County Administrator, and the Emergency Management Coordinator to sign the initial work agreement and all reports or financial forms necessary to satisfy all application and administrative functions for the FY 2023 EMPG.

BE IT FURTHER RESOLVED that the Emergency Management Coordinator will serve as the program manager for the purpose of executing this work agreement.

**RESPECTFULLY SUBMITTED
BERRIEN COUNTY ADMINISTRATION COMMITTEE**

Jim Curran, Chairperson

David Vollrath, Vice Chairperson

James R. Martin

Julie Wuerfel

RESOLUTION APPROVED AS TO FORM	
Administrator _____	Date _____
Comments Attached _____	
Corporate Counsel _____	Date _____
Comments Attached _____	