

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY: Your County Personnel and Human Services Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, the Berrien County Health Department (BCHD) has reviewed its current roles and responsibilities within the Health Department's finance team; and

WHEREAS, the scope of duties currently assigned to the Finance Division of the Health Department continues to become more complex and time consuming due to the myriad of responsibilities and associated grant reporting requirements; and

WHEREAS, continuous quality improvement (best practices review) needs to be a higher priority to ensure maximum fiscal responsibility; and

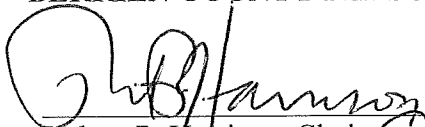
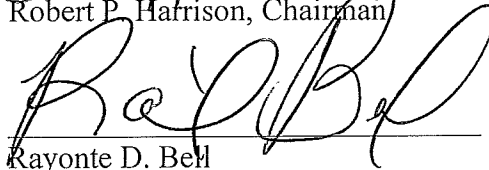
WHEREAS, the Board of Health endorses the following addition to the Berrien County Health Department staff complement:

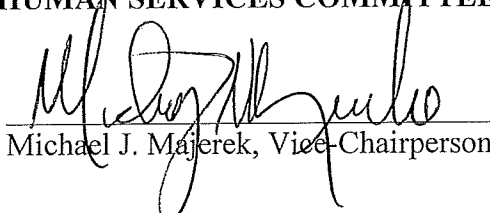
ADD:

Business Analyst (1.0 FTE)
Grade: Non-Union, 10

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners authorizes the creation of one (1) additional FTE in the role of Business Analyst reporting under the Health Department's Business Manager.

**RESPECTFULLY SUBMITTED,
BERRIEN COUNTY PERSONNEL AND HUMAN SERVICES COMMITTEE**


Robert P. Harrison, Chairman

Rayonte D. Bell


Michael J. Majerek, Vice-Chairperson

RESOLUTION APPROVED AS TO FORM	
COMMISSIONER	DATE 7-18-22
COMMISSIONER	
COMMISSIONER	DATE 7/13/22
COMMISSIONER	