

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY: Your County Personnel and Human Services Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, whenever vacancies occur, department heads are charged with evaluating the position to ensure mission essential needs are being met; and

WHEREAS, the Berrien County Road Department's mission is to maintain a county road system that is safe and convenient for public travel; and

WHEREAS, this mission is carried out by a skilled, hard-working staff; and

WHEREAS, the County Road Department has reviewed the job requirements and duties of Shop Foreman and identified the need to expand upon this role to enhance efficiencies and provide better support to shop mechanics and other maintenance personnel; and

WHEREAS, the Shop Foreman position is critical to ensure that inventory needs and necessary documentation are being met, and that shop personnel skills are being fully utilized while building upon existing processes and staff skills to reduce equipment down time; and

WHEREAS, additional revised job duties are critical in providing necessary support and services to the community while more closely aligning with expectations of existing Road Department Garage Foreman and Construction Foreman Grade 6 positions; and


WHEREAS, the Road Department budget is adequate to fund the requested complement change.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners approves the following complement changes, effective with the date of this resolution:


Delete
Road Shop Foreman
(1) FTE Road Non-Union
Grade 5

Add
Road Shop Foreman
(1) FTE Road Non-Union
Grade 6

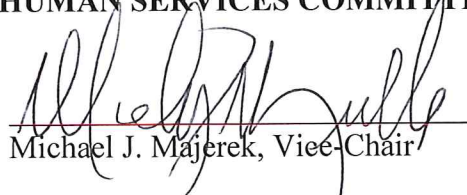
**RESPECTFULLY SUBMITTED,
BERRIEN COUNTY PERSONNEL AND HUMAN SERVICES COMMITTEE**



Robert P. Harrison, Chairperson



Rayonte D. Bell



Michael J. Majerek, Vice-Chair

RESOLUTION APPROVED AS TO FORM	
Administrator 	Date 4-13-22
Comments Attached _____	
Corporate Counsel 	Date 4/13/2022
Comments Attached _____	