

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY: Your County Personnel and Human Services Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, the Berrien County Health Department (BCHD) wishes to contract for the purpose of completing a strategic plan which is a requirement for accreditation through the State of Michigan Public Health Accreditation process; and

WHEREAS, BCHD recognizes that expert assistance is needed to facilitate the strategic planning sessions with key staff, management, and administration at BCHD; and

WHEREAS, in order to engage staff and Board of Health members in the strategic planning effort through facilitated planning sessions, BCHD wishes to contract with Mary Kushion Consulting LLC, lead by an experienced strategic planner who is also a semi-retired health officer from Michigan and a Public Health professor at Central Michigan University; and

WHEREAS, the proposed of this contract amendment is to incorporate the services and fees required to complete the additional strategic priorities deemed necessary by BCHD, In addition to the agreed upon fee of \$6,500, the cost for the added consulting services will be \$9,360; and

WHEREAS, the details for the added consulting services are: completion of documentation review for each department and timeline development (\$780), preparation and completion of strategic planning sessions with 3 departments plus mileage expense (\$5,460), and completion of strategic priorities for the three departments (\$3,120), with a new contract total of \$15,860; and

WHEREAS, the work is expected to commence starting January 16th, 2023 and ending on, or before June 30, 2023.

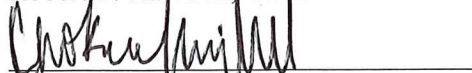
WHEREAS, Corporate Counsel has reviewed the amendment and approved to form.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Berrien County Board of Commissioners authorizes BCHD to amend the contract with Mary Kushion Consulting, LLC and directs the BCHD Health Officer to sign the amended Letter of Engagement.

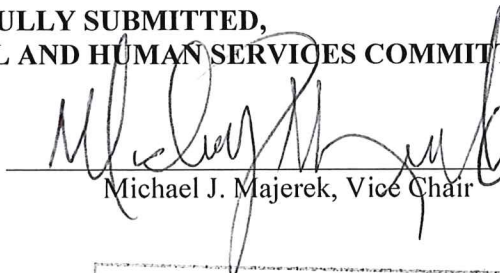
**RESPECTFULLY SUBMITTED,
BERRIEN COUNTY PERSONNEL AND HUMAN SERVICES COMMITTEE**



Robert P. Harrison, Chair



Chokwe Pitchford



Michael J. Majerek, Vice Chair

RESOLUTION APPROVED AS TO FORM	
Administrator _____	Date _____
Comments Attached _____	
Corporate Counsel _____	Date _____
Comments Attached _____	