



**COUNTY OF BERRIEN
OFFICE OF THE COUNTY CLERK
M. LOUISE STINE, COUNTY CLERK, CLERK OF THE CIRCUIT COURT**

Berrien County Administration Center - 701 Main Street - St. Joseph, MI 49085-1392
Telephone: 269/983-7111, Ext. 8233 - Fax: 269/982-8667 - web site: www.berriencounty.org

NO:

APPLICATION FOR A CERTIFIED COPY OF A DEATH CERTIFICATE

Name of deceased: _____
(First) (Middle) (Last)

Date of death: _____
(Month) (Day) (Year)

If exact year is unknown: _____
(Years to be searched)

Place of death: _____
(Township, Village or City) (County)

Applicant's Signature

Date

By law, the statutory fee must be paid before a search may be made for any record. The fee schedule is itemized below.

- Certified Copy - Fee includes a 3 year search \$13.00
- Additional Certified Copies of the same record obtained at the same time \$4.00
- Additional years searched over 3 years each year \$3.00

FEES PAID TO SEARCH THE FILES ARE NOT REFUNDABLE

When a record is not found, the applicant will receive notification that the record is not on file in this office.