

**BERRIEN COUNTY BOARD OF COMMISSIONERS**

Minutes of the January 6, 2022 Personnel and Human Services Committee Meeting.  
Meeting held in conference Room 4B of the County Administration Center. Attendance was as follows:

<b>NAME</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>ALSO PRESENT</b>
Bob Harrison	X		Melissa Clapper
Michael Majerek	X		
Rayonte Bell	X		
			Shelley Jasper

**COUNTY ADMINISTRATION**

- Meeting called to order at 9:41 a.m.
- Attendance is reflected above.
- Motion by Commissioner Majerek, supported by Commissioner Bell to approve the minutes of December 16, 2021 as presented. 3 yeas, 0 nays Motion carried.
- Resolution P2201165, a Resolution to approve the Memorandum of Understanding with the Van Buren Conservation District for Berrien County to participate in the 2022 Scrap Tire Cleanup Grant program for our region, was signed by all Committee members.
- There was discussion regarding the Administrator’s evaluation tool and the Commissioner By-Law document.
- Departmental reporting schedules were reviewed with the Committee.

**ADMINISTRATOR/CHAIRMAN**

No report.

Adjourned 9:55 a.m.

Respectfully submitted,

Shelley Jasper  
Human Resources Director