

September 24, 2020

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY MICHIGAN: Your Personnel and Human Services Committee respectfully recommends the following:

RESOLUTION

WHEREAS, department heads are tasked with reviewing organizational structure to ensure the most efficient delivery of services to the citizenry; and

WHEREAS, since 2016, the Animal Control Department has had a volunteer coordinator position which was filled with a temporary 1000-hour employee; and

WHEREAS, the current director has broadened the role of the position to include event planning, training organization, and creating a larger presence on social media for the Berrien County Animal Control Department; and

WHEREAS, the 1000-hour cap on the position creates a significant problem in that the person in that position exhausts all those hours usually in the fall of the year; and

WHEREAS, the volunteer coordinator position is providing a benefit to the County, both in real measurable items such as increased adoption rates and in perception enhancement for the department as a whole.

WHEREAS, the Animal Control Director proposes to modify the complement as follows:

<u>Delete</u>	<u>Add</u>
Volunteer Coordinator	Volunteer and Event Coordinator
Temporary 1000-hour position	Non-Union Grade 4
	1 FTE
	Starting Salary: \$28,297

WHEREAS, the funds necessary to implement this complement change are included in the Animal Control budget.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners approves the complement change for the Animal Control Department as described above, effective with the date of this resolution.

RESPECTFULLY SUBMITTED,
BERRIEN COUNTY PERSONNEL AND HUMAN SERVICES COMMITTEE

William J. Chickering, Chairperson

David Vollrath, Vice Chairperson

Teri Sue Freehling

RESOLUTION APPROVED AS TO FORM

APPROVED _____ DATE _____

APPROVED _____ DATE _____

APPROVED _____ DATE _____