

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY MICHIGAN, Your County Personnel and Human Services Committee respectfully recommend the adoption of the following:

**RESOLUTION**

**WHEREAS**, the Berrien County Friend of the Court's (FOC) office has reviewed the current department complement and recommends changes in order to more effectively meet the needs of the Friend of the Court clients; and

**WHEREAS**, the Berrien County FOC office has determined that efficiencies in service to the clientele of the office and the Trial Court would be better served by combining the current Accounting Supervisor and Court Investigator Supervisors into one position – Financial Services Supervisor; to delete the Lead Account Clerk and add Assistant Supervisor-Accounting; to delete an existing Court Investigator Position and add Assistant Supervisor-Enforcement; and to delete an existing Account Clerk position and add Intergovernmental Specialist; and

**WHEREAS**, the Berrien County Friend of the Court proposes to modify the complement as follows:

<u>Delete</u>	<u>Add</u>
Lead Account Clerk, Grade 7 Non-Union (1) FTE	Assistant Supervisor Accounting, Grade 9 Non-Union (1) FTE
Court Investigator, Grade 8 Non-Union (1) FTE	Assistant Supervisor Enforcement, Grade 9 Non-Union (1) FTE
Accounting Supervisor, Grade 9 Non-Union (1) FTE	Financial Services Supervisor, Grade 10 Non-Union (1) FTE
Court Investigator Supervisor, Grade 9 Non-Union (1) FTE	
Account Clerk , Grade 6 Non-Union (1) FTE	Intergovernmental Specialist, Grade 8 Non-Union (1) FTE

**WHEREAS**, these changes would be funded out of the Friend of the Court's office, Org #21501410.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Berrien County Board of Commissioners approved the complement changes for the Friend of the Court office described above effective with the date of this resolution.

**RESPECTFULLY SUBMITTED,  
BERRIEN COUNTY PERSONNEL AND HUMAN SERVICES COMMITTEE**

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William J. Chickering, Chairman

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David Vollrath, Vice-Chairperson

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Teri Sue Freehling

RESOLUTION APPROVED AS TO FORM	
Administrative _____	Date 7-21-20
Comments Attached _____	
Corporate Counsel _____	Date 7-21-20
Comments Attached _____	