

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY, MICHIGAN: Your County Finance Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, the County of Berrien is required to have a Michigan Master Assessing Officer (MMAO) to manage its tax equalization process; and

WHEREAS, from January 17, 2019 to the present the County Board of Commissioners has been party to a contract with CSZ Services, LLC (Tony Meyaard) for these services; and

WHEREAS, CSZ Services, LLC has provided exceptional services to the citizens of Berrien County, however, this is a less preferred alternative to having a full time employee as the County Equalization Director; and

WHEREAS, in December of 2019, the Deputy Equalization Director, Warren Parrish, was certified as a MMAO (Level IV); and

WHEREAS, the certification of Warren Parrish provides a desirable opportunity for Berrien County; and

WHEREAS, in anticipation of this, a detailed memorandum titled "Proposal to Transition Leadership in the Equalization Department" was provided to the Personnel and Finance Committees of the Board of Commissioners on December 17, 2019 which outlined the plan for which this resolution is the final step.

NOW THEREFORE BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners appoints Warren Parrish, MMAO, as the Equalization Director of Berrien County at a Grade 10, Step 2, effective May10, 2020.

BE IT FURTHER RESOLVED that this resolution, in the absence of any further future action on the part of the Board of Commissioners, does acknowledge that the terms of the contract have been modified by mutual consent of the parties to accommodate this change, and provide notice to CSZ, LLC that this contract (and its predecessor) will terminate on October 31, 2020.

BE IT FINALLY RESOLVED that this Board of Commissioners wants to express its appreciation and thanks to Tony Meyaard, individually and as CSZ Services, LLC, for the years of exceptional service and taxpayer value he has provided to the citizens of Berrien County.

**Respectfully submitted,
BERRIEN COUNTY FINANCE COMMITTEE**

Mamie L. Yarbrough, Chairperson

Robert P. Harrison, Vice Chairman

Jon Hinkelman

Ezra A. Scott

RESOLUTION APPROVED AS TO FORM	
Administrator _____ <i>m</i>	Date <i>5/6/20</i>
Comments Attached _____	
Corporate Counsel _____	Date _____
Comments Attached _____	